



## TODAY'S DISCUSSION

#### **Topics to Cover**

Overview
2020 4-H Presentations Process
Best Practice Guidelines
Demo of Ways to Record Video's Demo
Registration Process
Q&A

## What are 4-H Presentations?

- Speaking in front of a group, doing 1 of 2 things:
  - Demonstrating HOW to do something
  - Educating others on a certain topic
- Can present as an individual OR a team
  - Team=2 individuals only (no more)
  - If team members are in two different age groups, they will present in the oldest age group



## ...but why?

- Increase public speaking skills
- Increase self confidence
- Increase knowledge & interest in a certain subject matter
- Will help you in the long run with:
  - Communicating
  - Other clubs &projects
  - College/post-secondary education
  - Careers



- Topic Selection
  - Narrow down…be specific!
- Research topic
  - Use credible information
    - not wikipedia.com
- Write speech
- Posters
- Visuals
- Practice, practice, practice!

## How Do I Get Started?

## **Age Divisions**



#### Cloverbuds

5-7 years old

Do not compete, but can present at County & District levels

Great time to start!



#### Ages 8-10

Compete @County,
District &
State levels

Only District Gold advances to State level

#### Ages 11-13 & 14-18

Compete @County, District & State levels

District Gold & Silver advance to State level

#### Formatting A Speech



- ► Intro (Beginning)- 15%
  - ► Write 2<sup>nd</sup>
  - ▶ No more than 90 seconds
- ► Body (Middle)- 75%
  - ▶ Write 1<sup>st</sup>
  - Maximum of 5 points
- ► Conclusion (Ending)- 10%
  - ► Write 3<sup>rd</sup>
  - ▶ 45-60 seconds



## The Beginning



- Capture attention
  - Startling fact
  - Quote or story
    - Ex. #1) 10 percent of all human beings ever born are alive at this very moment.
    - Ex. #2) The average human eats 8 spiders in their lifetime at night.
- Introduce the topic
- Preview major points



## The Ending



- Reinforce your main idea and key points
- Provide closure
- Motivate action
  - ▶ Challenge audience, give them a choice

## **Visuals**



- Powerpoint
  - ▶ You are responsible for set-up and tear down.
  - ▶ No parents/adults can help.
- Posters, Display Board, Science Fair Boards
  - Make it BIG
  - Make it CLEAR
  - Keep it SIMPLE
  - ▶ Be CONSISTENT
  - Check all SPELLING







## Title Poster



Name poster



# Now for some content



## Time to wrap it up!







## Tips for Visuals



- Table cloths add a nice touch
- Display visuals so they are easily seen
- Use your visuals, don't just let them sit there untouched
- Hide note cards with visuals
- Put sticky notes on the back of visuals to help you out
- Pictures/graphs/tables/charts should be large enough for people to see from the back of the room



## Do's & Don'ts...

- •DOspeak loud &clear
- •DONTchewgum
- DOmake eyecontact
- •DON'T bring weapons (real or fake), live animals or insects
- Dochoose anappropriate topic
- •DONTforget to practice!
- •DOlook neat &clean
- •DONT forget to tell where you got your information
- DOmake sure your information is correct, current and credible



Presentation Categories

Horse Horse Public Speaking Livestock & Dairy Production Small & Companion Animals **Poultry** Citizenship/Community Service Arts &Communication **Public Speaking** Family & Consumer Science Hospitality, Etiquette & Social Graces Bugs & Bees Fisheries & Aquatic Forestry Environmental Science (Soil &Water) Health & Fitness Foods & Nutrition

## A Few Things...



•Judging is subjective, no matter how hard we try

Horse/Horse Public Speaking state finals will be held during the

State Horse Show (NOTat 4-H Congress)

- Only judges are allowed to ask questions
- •Presentations should be between 5-12 minutes
- •Do NOT bring any live animals or insects
- •Do <u>NOT</u> bring any weapons, handguns, knives, bows and arrows, bullets (real ORfake)
- •Child should be able to set up and take down their presentation with minimal assistance from parent
- •Remember, success can come from failure! So if you don't win this year, just try again next year!





#### Sample of a 4-H Presentation

Sample #1 How to Demonstrate the 4-H Way



Sample #2 Alex A. \* Powers of an Octopus







#### **2020 PROCESS**

- Must see youth doing their presentations.
- No editing at all
- Teams use zoom or something similar to record you both on the screen at the same time. (Use co-host to share the roles)
- Videos can not be bigger than 10GB smaller is better
- Videos must be .mp4 file format or .mov as these are universal and we should be able to open them easily.
- Please upload the video and supporting materials directly in the google registration.









#### **New Hanover County Time Line**

- May 1<sup>st</sup> 29<sup>th</sup> Practice Sessions schedule with Mr. Scott
- •Use week of the **June 1**st **5**th and **June 8**th **& 9**th for CAD\* Recording/Judging
  - Schedule presentation time with Mr. Scott
    - If you feel you need additional practice time during the week of CAD Recording/Judging, please let Mr. Scott know and we can arrange.

#### **Southeast District Time Line**

- District Activity Day (DAD) is June 24th
  - winners will be announced July 3<sup>rd</sup>

\*CAD: County Activity Day



## BEST PRACTICE GUIDELINES





- All videos should be recorded horizontally if using your phone or tablet/ipad.
- Make sure phone is on airplane mode and do not disturb
- Make sure your camera is set to HD
- Set it on a stable place (piling up books if you don't have a tripod) Ideally, the camera should be set at your eye level.
- Make sure Autofocus and Auto Exposure are locked on the participant at the right distance
- Look directly into the camera lens.
- You can use bright stickers placed on either side of the lens if it's hard to get your focus back to it





• If you're showing an item on camera, do it slowly, holding it in place while counting to at least 5 in your head before putting it down

Because things are often hard to see on video when you are holding it, one option would be to have a high-backed chair turned backward beside you so that you can rest your arm

on it while you're holding the object to make sure you're holding the item still.

 Make sure the camera is at a direct line of sight with you or slightly above if you have items on a table.



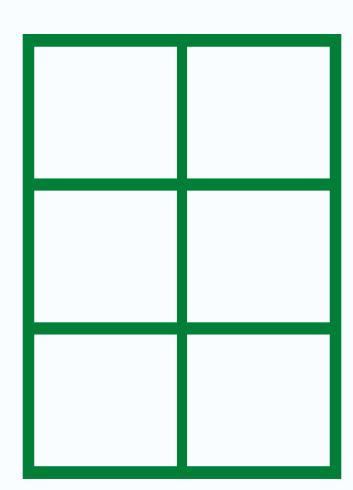


- It you are showing a powerpoint on a different computer, it may be hard to see the computer screen. The camera cannot expose for both you and the computer screen with clarity and it's going to pick the better light source (the computer)
- There are several options depending on your technology available:
  - Set focus on you, move camera to computer if needed. Not necessarily important to see computer screen.
  - Print slides out and film at a closer angle
  - Film with dual screen using zoom
  - Use Posters





- Face the window or another light source or you can set up outside to record your presentation but be sure to have a good microphone if you are outside.
- If you have glasses, make sure that you can't see the reflection of the window in them so that we can still see your eyes.
- Make sure you have a non-distracting background (not busy and not a lot of people)





#### VIDEO SPECIFICS

- Please save video's as .mp4 or .mov
  - These are universal files that we should be able to download and watch.
- Videos should be 10GB or less. 6-8 is recommended based on the time limit that your presentation should be.
  - 7-12 minutes total.
- If you are concerned with upload time, maybe upload it overnight.





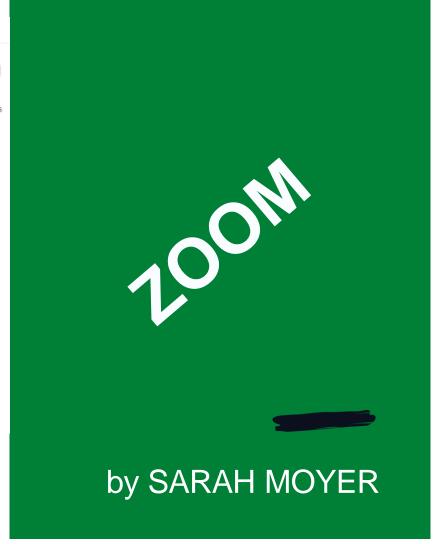
## ZOOM

#### by SARAH MOYER

- Check recording settings prior to beginning a meeting.
- Locate "Record" on the menu bar.
- The meeting host will see a "Recording..." indicator in the top, lefthand side of the screen during recording.
- After the meeting, the video will convert to an mp4, which is the file type we need.



Settings General Local Recording: Store my recordings at: | /Users/samoyer2/Docu... \ \ 163.47 GB remaining Choose a location to save the recording to after the meeting ends Record a separate audio file for each participant Share Screen Optimize for 3rd party video editor ③ Add a timestamp to the recording (1) Chat Record video during screen sharing Virtual Background Place video next to the shared screen in the recording Recording Keep temporary recording files(?) Profile Statistics Cloud Recording Manage on web... Feedback Keyboard Shortcuts Accessibility







- Most everyone has an easily accessible camera in their back pocket... their phone!
- Turn your phone sideways and put it on airplane mode Audio is important—you can use a microphone, but you don't have to
- Make sure your environment is quiet and doesn't echo Use a tripod to hold your phone up or get creative
- The camera should ideally be eye-level (make sure you look into the lens!)
- Have someone help position you and video
- When presenting, pauses are okay!
- Pay attention to the clothing you wear—it makes a difference!

by TAYLOR JENKINS





